



Laura Kiralla, Ed.D.
Vice President of Campus Life

- Oversees the Division of Campus Life (can be contacted if Dean or Assistant Dean are unavailable).

lkiralla@otis.edu



Jason Cha, Ph.D.
Dean of Student Affairs

- Student Conduct*
- Academic Integrity / Plagiarism*
- College Issues and Transitions
- General Student Concerns and Grievances*

jcha2@otis.edu



Assistant Dean of Student Affairs
Title IX Coordinator

- Disability Services
- Title IX Coordination
- Veteran Student Support Services
- Family Outreach



Brenda Routa
Executive Assistant to the Vice
President of Campus Life

- General Questions about Student Affairs
- Schedule Appointments with Vice President of Campus Life

brouta@otis.edu

*Incident report form must be filled out online.



Julia Bingham, M.Ed.
Executive Director, Career
Services

- Career Education workshops & counseling
- On and off-campus internship & job search
- Resume, cover letter & portfolio reviews

careerservices@otis.edu



Kim S. Roark, M.A.
Operations Manager, Student
Health and Wellness Center

- Student Health Insurance
- Schedule Appointments for Medical and Counseling

studenthealth@otis.edu



Julie Spencer, M.D. M.P.H.
Medical Director and Physician,
Student Health and Wellness
Center

- Oversees Medical Services
- Immunizations
- Injury* / Illness* / Medical Assistance*

studenthealth@otis.edu



James Birks, LMFT
Counseling Director,
Student Health and Wellness
Center

- Mental Health
- Psychological Counseling
- Psychiatric Referrals

caps@otis.edu

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Francarlo Rest, M.A.
Director, Student Engagement and Leadership

- Student Life / Student Activities
- Student Leadership
- Clubs / Organizations
- New Student Orientation
- Commencement

fresto@otis.edu



Melinda Patton, M.S.
Director, Residence Life and Housing

- Residence Life and Housing
- Summer Housing
- Resident Assistants

mpatton@otis.edu



Lorinda Toledo, Ph.D.
Assistant Director, Student Learning Center

- Tutoring Services
- Academic Workshops
- Student Success Coaching
- Writing Labs

ltoledo@otis.edu



Michelle Andrade
Assistant Director of Academic Advising

- Academic Advising

mcandrade@otis.edu

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Ricardo Estrada
Assistant Director of Academic
Advising

- Academic Advising

advising@otis.edu



Marcelo Vazquez, Ed.D.
Director, One Stop

- Financial Aid
- Student Accounts
- Emergency Loans
- Registration

onestop@otis.edu



Steve McQueen
Chief Safety and Security Officer

- Campus Safety and Security

smcqueen@otis.edu



Alia Saeed
Primary Designated School
Official (PDSO)

- F-1 Status Advising
- CI-20 Issuance / Updates
- CPT / OPT

asaheed@otis.edu

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