



SEVIS TRANSFER-IN VERIFICATION FORM

Complete page 1 of this form and have the DSO at your current institution complete Page 2. Once they have returned it to you, upload it through the I-20 Request Form, through your portal at admissions.otis.edu/status or email it to admissions@otis.edu.

TO BE COMPLETED BY STUDENT:

Provide your name exactly as it appears on your passport.

Student's Family Name/Last Name: _____

Student's First Name: _____

Middle Name: _____

Otis College ID #: X _____

Date of Birth: _____

Release Statement: By signing below, I certify that I intend to enroll at Otis College of Art and Design for the term indicated above, and I grant permission for the release of my SEVIS record and information to Otis College.

Student's Signature: _____

Date: _____

Form continues on next page.

TO BE COMPLETED BY DESIGNATED SCHOOL OFFICIAL (DSO) AT TRANSFER-OUT INSTITUTION:

Instruction for DSO: Return completed form to the above named student. Please ensure that they have submitted any documents required by your institution to transfer the SEVIS record to Otis College, before entering a SEVIS release date.

School/Institution Name: _____

Address: _____

Student's SEVIS ID #: _____

Last Date of Enrollment: _____

Please check all that apply:

The student has maintained valid F-1 status and is eligible for SEVIS transfer.

The student has been engaging in OPT. EAD Card End Date:

The student is out of status or has a SEVIS record in completed/terminated status.

Note: Do not release student's record to Otis College. Otis College does not accept SEVIS Transfer from students who are out of status, completed, or in terminated status.

SEVIS RELEASE DATE

(Date SEVIS Record will be Released to Otis College): _____

Main Campus School Code: LOS214F00178000

(BFA, MFA Graphic Design, and MFA Fine Arts)

Name and Title of DSO: _____

Email: _____

Phone # (DSO direct line): _____

Phone # (Institution): _____

Signature of DSO: _____

Date: _____