

August 18, 2020

Debra Ballard
Associate Provost for Assessment and Accreditation, Accreditation Liaison Officer
Otis College of Art and Design
9045 Lincoln Boulevard
Los Angeles, CA 90045

Dear Associate Provost Ballard:

Thank you for submitting your application for review by the NASAD Commission on Accreditation. The Commission, at its July 2020 meetings, took action on the institution's application.

Please find enclosed a Commission Action Report describing this action in detail. This report contains information of note and, if applicable, any requests for further information from the Commission. Please note the Association's policy regarding *Disclosure and Confidentiality*, a copy of which has been enclosed.

This action is taken based upon a review of Otis College of Art and Design according to the NASAD accreditation standards in effect in July 2020.

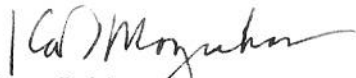
As an accredited institutional member of NASAD, the institution is reminded of its responsibility to participate in reviews and revisions to the NASAD *Handbook*, and to maintain its operations and programs current with NASAD standards as these are developed and approved.

The Commission on Accreditation and the Association appreciate the institution's efforts with regard to its application, and its careful consideration of and attention to NASAD accreditation standards and guidelines. Further, the Commission and Association appreciate the work accomplished by the institution on behalf of the visual arts and design and higher education.

Please contact the NASAD National Office staff if you have questions or need assistance with regard to this action or any other aspect of the work of the Association.

We offer congratulations on your achievements and best wishes for the continuing success of the institution. Thank you.

Sincerely yours,



Karen P. Moynahan
Executive Director
KPM:jrk
Enclosure

cc: Charles Hirschhorn, President
Otis College of Art and Design

National Association of Schools of Art and Design
11250 Roger Bacon Drive, Suite 21
Reston, Virginia 20190-5248

COMMISSION ACTION REPORT

This document provides the official action of the Commission as indicated in the cover letter of the same date.

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OTIS COLLEGE OF ART AND DESIGN

Actions:

Action 1 of 3: Application for renewal of Membership – Response

The Commission voted to accept the Response and grant renewal of Membership with the degree listing indicated below.

The Commission requests a Progress Report addressing the issue cited below.

NASAD Degree Listing:

Bachelor of Fine Arts-4 years: Architecture/Landscape/Interiors (General); Communication Arts (Graphic Design, Illustration); Digital Media; Fashion Design; Fine Arts (Painting, Photography, Sculpture/New Genres); Product Design; Toy Design.

Master of Fine Arts-2 years: Fine Arts; Public Practice (Art).

Master of Fine Arts-2 1/2 years: Design (Graphic Design).

Bachelor of Fine Arts-4 years: Digital Media (Animation, Game and Entertainment Design, Motion Design); Environmental Design (Interiors and Furniture); Fashion Design (Costume Design).

Master of Fine Arts-2 years: Art in Social Practice; Lighting Design.

Next Full Review:

2028-2029 Academic Year

Item for Progress Report:

It is noted that the Director of Facilities, Director of Technical Support Services, and Chair of Fine Arts confirmed the adequacy of the ventilation system in the Galef Building. The institution is asked to provide documented information regarding the methods by which the adequacy was determined, particularly given that the current system depends entirely on students remembering to activate it. The Commission requests the results of any tests used to measure air quality and procedures for monitoring student attention to activation policies when faculty are not present.

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Action 2 of 3: Application for Plan Approval – Response

The Commission voted to accept the Response and grant Plan Approval for the following degree:

Bachelor of Fine Arts-4 years: Environmental Design (Interiors and Furniture).

When three transcripts are available for this degree, the institution should submit an application for Final Approval for Listing. Instructions for submitting Final Approval for Listing applications may be found in the NASAD documents *Policies and Procedures for Reviews of New Curricula* and *Instructions for Preparing Curricular Tables in the NASAD Format*, which may be downloaded from the NASAD website at <https://nasad.arts-accredit.org> (see “Accreditation,” beneath that “Accreditation Materials,” beneath that “Procedures,” and beneath that “New Curricula”).

Action 3 of 3: Applications for Final Approval for Listing – Response

The Commission voted to accept the Response regarding the degrees, Bachelor of Fine Arts-4 years: Digital Media (Animation, Game and Entertainment Design, Motion Design); Fashion Design (Costume Design).

Due Date:

March 1 for consideration at the Commission meetings of April 2021.

The procedures for submitting Responses and Progress Reports may be downloaded from the NASAD website at <https://nasad.arts-accredit.org> (see “Accreditation,” beneath that “Accreditation Materials,” and beneath that “Procedures”).

Notes:

1. The Commission notes the change in title of the degree, Bachelor of Fine Arts-4 years: Environmental Design (Interiors and Furniture).
2. The Commission notes that no transcripts will be available for degrees, Bachelor of Fine Arts-4 years: Digital Media (Animation, Game and Entertainment Design, Motion Design); Fashion Design (Costume Design) until the fall of 2020. At such time as three transcripts are available for these degrees, the institution is asked to resubmit its applications for Final Approval for Listing. Instructions for submitting Final Approval for Listing applications may be found in the NASAD documents *Policies and Procedures for Reviews of New Curricula* and *Instructions for Preparing Curricular Tables in the NASAD Format*, which may be downloaded from the NASAD website at <https://nasad.arts-accredit.org> (see “Accreditation,” beneath that “Accreditation Materials,” beneath that “Procedures,” and beneath that “New Curricula”).
3. It is not clear to the Commission why the institution asked to amend its application to include a Digital Media major without an area of emphasis. The 2020 Response included a curricular table for

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this degree and the institution described the table as bringing transcript submissions into alignment with published requirements. This discussion is followed with information on the degree. NASAD approved the Bachelor of Fine Arts-4 years: Digital Media (without an emphasis) in earlier actions and the degree currently appears in the NASAD Directory List, as well as on the institution's website. The institution is asked to confirm its understanding of this listing and inform the NASAD National Office if the curricular materials submitted in the 2020 Response represent a change in requirements or the degree as initially approved (see 2020 Response, p. 3; institutional website: <https://www.otis.edu/digital-media#>; NASAD Directory: <https://nasad.arts-accredit.org/directory-lists/accredited-institutions/search/?id=11224>).

Karen P. Moynahan
Executive Director

KPM:jrk

NASAD Handbook 2019-20

RULES OF PRACTICE AND PROCEDURE

PART II: ARTICLE XIII
DISCLOSURE AND CONFIDENTIALITY

Section 1. NASAD provides numerous services that include the publication of policy statements, reports, and surveys. These are available to the public, some for a fee. Upon request, NASAD will provide the academic and professional qualifications of the members of its policy and decision-making bodies and its administrative personnel.

Section 2. Upon request, NASAD will make publicly available all information about an institution/program that is published in NASAD literature (see Rules of Practice and Procedure, Part II, Article XI., Section 3.). NASAD will also indicate whether or not an institution/program holds or has held accredited membership.

Section 3. NASAD will not make publicly available any information supplied by the institution or by representatives of NASAD in the course of the accreditation process. This includes Self-Study reports, Visitors' Reports, and correspondence. While NASAD encourages institutions/programs to make publicly available information about their accredited status and to share accreditation materials with individuals and agencies having legitimate claim to information beyond that available to the general public, the Association regards all accreditation materials as the property of the institution. Therefore, release of these materials is either through the institution or by its permission.

Section 4. NASAD will not make publicly available any information provided in third-party comment or an institution's response to third-party comment or any correspondence related to third-party comment (see Rules of Practice and Procedure, Part II, Article IV., Section 1.).

Section 5. If an institution releases information that misrepresents or distorts any action by NASAD with respect to any aspect of the accreditation process, or the status of affiliation with NASAD, the chief executive officer of the institution and the program director, where applicable, will be notified by the NASAD Executive Director and informed that corrective action must be taken. If the misrepresentation or distortion is not promptly corrected, NASAD, at its discretion, may release a public statement in such a form and content as it deems necessary to provide the correct information.

The same rule and sequence are applied to individuals and organizations misrepresenting or distorting accreditation actions of NASAD.

NASAD reserves the right to correct false or misleading information at any time.

Section 6. Certain relationships yield information which legally cannot be disclosed without the consent of the person who provides it—for example, the relationship between physician and patient, between attorney and client, between clergy and penitent, etc. Should such information, or other information that is protected under law by a comparable privilege or safeguard, come into the hands of NASAD or an NASAD evaluation team, its disclosure to persons other than the immediate recipients is forbidden.