ACCREDITATION VISIT- OTIS COLLEGE OF ART AND DESIGN

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| Visiting Team Members | Chair | Assistant Chair | Team Member | Team Member | Team Member | WSCUC Staff |
| Fred Fehlau | Karen Dunn-Haley | Kay McElrath | Mitsue Yokota | Hector Sambolin | Lori Williams |
| *Meetings shown below without specific visiting team attendees assume all will attend. Please see accompanying handout for titles of Otis attendees.* | | | | | | |

APRIL 17

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| 3:00–4:00 | Team arrives at Custom Hotel |
| 4:00–6:00 | Team meets in hotel in executive session to confirm assignments, refine areas of exploration, plan visit methods, review schedule, order next day lunch |
| 6:00 | Team dines in executive session at hotel or restaurant |

APRIL 18

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| 8:00-8:30 | Meeting with the ALO, Exec Asst to President, Executive Asst to Provost, IT support: orientation to team room, technology resources, facilities Team Room—President’s Boardroom | |
| 8:30-9:30 | Meeting with President Ferguson-President’s Office | |
| 9:45-11:00 | Tour campus—Department Chairs | |
| 11:15-12:15 | Meeting with faculty—FRED, MITSUE, HECTOR Room: the Forum | Meeting With CFO — KAY, KAREN Room: 203 |
| 12:30-1:30 | Lunch --Boardroom | |
| 1:45-2:45 | Meet with Senior Team ALL TEAM MEMBERS Room: 407 | |
| 3:00-4:00 | Meet with Board members ALL TEAM MEMBERS Room: 407 | |

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| Visiting Team Attendees | HECTOR, MITSUE, KAREN Room: 306 | KAY, FRED Room: 206 |
| 4:15-5:15 | **Assessment**  Debra Ballard  Heather Joseph Witham  Laura Kiralla  Sue Maberry  Tucker Neel  Nick Negrete  Rich Shelton  Angila Romious  Jean-Marie Venturini | **Governance**  Peter Gadol  Drew Plakos  Kerri Steinberg  Jessica Ngo |
| 5:30-6:00 | Team debriefing in executive session in team room/Check in with ALO for any schedule changes for Day 2 | |
| 6:00-8:30 | Hotel or restaurant for dinner in executive session (reservations made by ALO); then, team works on report draft | |

APRIL 19

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| Visiting Team Attendees | KAY, KAREN, FRED Room: 407 | HECTOR, MITSUE Room: 306 |
| 8:00-9:00 | Program Review and Budget  Debra Ballard  Meg Cranston  Patricia Kovic  Randall Lavender  Connie Martinez  Kali Nikitas  Joanne Mitchell  Linda Pollari  Christine Sanchez | Student Success and Advising  Heather Bixby  Carol Branch  Rachel Bromsle  Ricardo Estrada  Roni Feldman  Siri Kaur  Laura Kiralla  Maggie Light  Mike Luna  Carrie Malcom  Angila Romious |

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| Visiting Team Attendees | MITSUE, FRED Room: 206 |  | | HECTOR, KAY, KAREN Room 407 | |
| 9:15-10:15 | Grad Programs  Roy Dowell  Peter Gadol  Kali Nikitas  Kim Russo  Kade Twist |  | | Extension Education  Debra Ballard  Inez Bush  Amy Gantman  Anna Manzano  Michaela Matsumoto | |
| 10:30-11:00 | Team debriefing in executive session in team room | | | | |
| Visiting Team Attendees | HECTOR, FRED, KAY Room: the Forum | | MITSUE, KAREN Room: 206 | | |
| 11:15-12:15 | Meet with students | | Diversity/Inclusion  Debra Ballard  Carol Branch  David Bremer  Karen Hill  Nick Negrete  Kim Russo  Diversity Grant recipient -- JoAnn Staten | | |
| 12:30-1:30 | Meet with Department Chairs and Program Directors ALL TEAM MEMBERS Room:312 | | | | |
| Visiting Team Attendees | HECTOR, MITSUE, KAREN the Forum | | | | KAY, FRED Room: 407 |
| 1:45-2:45 | Meet with Staff | | | | Strategic Planning/Financial Planning  Matthew Gallagher  Karen Hill  Laura Kiralla  Randall Lavender  Patrick Mahany  Ankush Mahindra  Claude Nica  Angila Romious  Christine Sanchez |
| 3:00-4:00 | Meet with Director of Institutional Research | | | | FRED, HECTOR, MITSUE, KAY Room: 407 |
| 4:00-6:00 | Team returns to hotel for team break and/or meeting | | | | |
| 6:00 | Team dinner (Reservations made by ALO) | | | | |
| 7:30 | Team members draft sections of the report on their own | | | | |

APRIL 20

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| 8:00 | Team members complete drafts of assigned sections of report either at institution or in hotel |
| 11:00 | Team chair meets with President Ferguson privately re: team commendations and recommendations |
| 11:30 | Exit meeting with team and institution—the Forum |
| Noon | Team leaves institution, members transported as needed |