OTIS Otis College of Art and Design
Financial Aid Office
9045 Lincoln Boulevard, Los Angeles, California, 90045
Tel 310 665 6880 Fax 310 665 6884
Email otisaid@otis.edu
Website www.otis.edu/finaid

Family Educational Rights and Privacy Act (FERPA) RELEASE OF INFORMATION

This form is needed by Otis College of Art and Design in order to release any information about the student. Interested parties may include the parents, guardians or other persons listed below.

STUDENT INFORMATION:

Last Name: _____ First Name: _____

X ID Number: _____

I hereby give permission to Otis College of Art and Design to release my information to the following person or people:

Person Name: _____ Relationship: _____

☐ Release all my school information (Excluding Counseling, Disability Services, and Judicial Records).

OR limit to the following:

☐ Registration & Records ☐ Student Accounts ☐ Business Office ☐ Financial Aid ☐ Academic Department

☐ Student Affairs (Excluding Counseling, Disability Services, and Judicial Records)

Person Name: _____ Relationship: _____

☐ Release all my school information (Excluding Counseling, Disability Services, and Judicial Records).

OR limit to the following:

☐ Registration & Records ☐ Student Accounts ☐ Business Office ☐ Financial Aid ☐ Academic Department

☐ Student Affairs (Excluding Counseling, Disability Services, and Judicial Records)

Person Name: _____ Relationship: _____

☐ Release all my school information (Excluding Counseling, Disability Services, and Judicial Records).

OR limit to the following:

☐ Registration & Records ☐ Student Accounts ☐ Business Office ☐ Financial Aid ☐ Academic Department

☐ Student Affairs (Excluding Counseling, Disability Services, and Judicial Records)

I understand that this form is valid for the entire time I am enrolled at Otis College of Art and Design and to rescind this authorization a written notice must be turned into the Financial Aid Office to update my records.

Student Signature: _____ Date: _____

Return this form to the Financial Aid Office and it will be made available to the other departments.

OFFICE USE ONLY: