For the third year, the Teaching / Learning Center will be providing free Faculty Workshops for two weeks around Convocation Day (August 21st). We have chosen subjects that range from the daily tools needed such as email and O-Space through learning Web 2.0 skills such as Blogs and Wikis. We will also be offering a few Teaching Tips discussions with your peers. As before, these workshops will be held on the Goldsmith Campus, in the Ahmanson Building. Come learn something new or sign up to simply refresh your memory... facilitated by Sue Maberry, Heather Cleary, Derek McMullen, Shelley Forbes, Jean-Marie Venturini, and Kathleen Forrest.

Schedule

Stay tuned for Teach-In 2009

List of Workshops

Some of these workshops will be offered throughout the year.

Introduction to the new Otis Website: We have been busy recently redesigning the Otis website to be pleasurable and easy to understand and efficient to use. Get an introduction to the site as well as pertinent sections and links that faculty will find useful.

Refresher on Otis email: All faculty, students, and staff are now required to use Otis email for school business. As part of the Introduction to the new Otis Website, get a refresher on how to check your email

O-Space: General Introduction to our Otis Learning Management System, using the interface, and what O-Space can do for you. Confirm your classes are listed and students are enrolled; learn to upload your Syllabus, set up your attendance records. Create a variety of “Topics” including Announcements, Assignments, Handouts, Resources, and Discussions. Set up grading records. Upload various file formats.

OtisDID: General introduction to our Otis Digital Image Database (DID) to create slideshows for your classes. Learn how to sign in, search the databases, and select images to create a presentation. Then practice with the presentation viewer. Organize your slideshows. Upload your personal images to supplement ours. Create canned searches. Burn your slideshow to a CD. Export your images into PowerPoint.

e-Portfolios: General introduction to our e-Portfolio system accessible as part of our Learning Management System O-Space. Faculty, students, and staff may create e-Portfolios for a variety of uses. They may be used as part of a class that requires posting artwork for review. Portfolios can also be used by graduating seniors to direct potential galleries or employers to a site showing their work.

Blogs and Wikis: Learn how to start a blog or wiki and use it in class or for a group with a common interest. Edit your bio in the Instructional Technologies Wiki. Apply these skills to editing Wikipedia.

The Personal Portal: Make traveling from one classroom to another easier. Learn how to set up access to all your web content from one place using iGoogle or Pageflakes as well as a few other free web tools.

Teaching Tips: Pedagogical theories abound on the subject of teaching the Net Generation or the Millennials. We are offering two workshops, which should elicit discussion with your peers. The subjects covered will be concerned with teaching the Millennials and Seven Principles for Good Practices in Undergraduate Education.

Scanning Slides, Photos, & Prints and Capturing Your Own Photos to Use: Optional but useful skills are also covered with these two workshops. Learn how to scan a variety of image formats as well as capture your photos from your own camera. Once you have your images, learn Photoshop basics on how to save them to use for your own class or project.

Basic Podcasting using GarageBand: Introduction to basic Podcasting using GarageBand. Make an audio-only Podcast or Enhanced Podcast with still images as well as audio. Use these demos for basic skills or lessons that students can review at any time anywhere. Use Podcasts for students that need to reinforce learning by different delivery methods. Upload your Podcasts to
iTunes U for class assignments.

Introduction to PowerPoint: If you have been too timid to play around with PowerPoint, now is your opportunity to become BOLD! Create PowerPoint lectures for class. Upload PowerPoint study guides to O-Space. Make presentations to your peers. Learn the fundamentals of this very versatile software. Impress your friends. Be Bold! Introduction to the basics of creating a classroom PowerPoint presentation.

Second Life: What do you get when you cross *The Matrix* with *My Space*? Come find out about the wonders of Second Life, a virtual world that Otis College is investigating for use in Art and Arts Education. In this overview, we will watch a brief PowerPoint presentation, and visit EduIsland, the new home of the Otis College Gallery and virtual classroom. We can also help you create your own Avatar so that you can explore on your own, or for the more timid, attend Otis explorations that are held in-world most Fridays.

Basic Database Searching Introduction to the various online resources purchased by the Otis Library and to the methods for finding needles among the haystack of the billions of pages of data. Discussion of strategies for faculty to use in teaching students to do appropriate research for courses.